

Dear Mr./Mrs.

The undersigned wishes to inform you that to establish and manage the current contractual relationship with you, it needs to process certain information about you that is considered as personal data under Article 13 and Article 14 of EU Regulation 679/2016.

DATA CONTROLLER

The Data Controller, meaning the Company that will establish the purpose and means to process your personal data is "Erica S.r.l." with registered office in Via Monte Cristallo, 8 - 35018 San Martino di Lupari (PD) Tel. 0499469110 Email info@ericanatura.it

PURPOSE OF THE PROCESSING

The personal data we have to process are necessary:

- For the fulfillment of all legal (administrative, accounting and tax) and contractual obligations.
- In addition, the Company may make use of your personal data to send you informative material regarding its services as well as any further commercial initiatives it may promote.

LEGAL BASIS FOR THE PROCESSING

The legal bases for the processing are:

- Legal obligation with reference to legislation, such as tax laws
- Contract with reference to the processing of personal data related to the obligations based on the contract itself
- A legitimate interest with reference to soft marketing activity, such as sending newsletters or material of a promotional nature.

CONSEQUENCES OF NON-DISCLOSURE OF PERSONAL DATA

With respect to personal data related to the execution of the contract to which you are a party or related to the fulfillment of a regulatory obligation (e.g., fulfillments related to accounting and tax records), failure to disclose personal data prevents the completion of the contractual relationship.

CATEGORIES OF PERSONAL DATA PROCESSED

In particular, we would like to inform you that we may process the following categories of personal data:

- Personal and fiscal data
- Contact details
- Bank Codes
- Data related to the types of products/services bought/sold
- Data related to any contractual breaches.

SUBJECTS WITH WHOM WE WOULD LIKE TO SHARE YOUR PERSONAL DATA

Your personal data will be processed in a strictly confidential manner; in particular, your data may be accessed by the following parties:

- Public agencies (e.g. Tax Offices)
- Agencies for processing tax documents

- Credit institutions.

LOCATION OF THE PROCESSING

All the processing carried out will take place in the European Economic Area. More specifically, the processing takes place mainly at the Data Controller and is carried out by the same. Without prejudice to the communications performed in fulfillment of legal and contractual obligations, the personal data collected will not be transferred to countries outside the EU.

More specifically, the data collected and processed may be communicated in Italy and transferred abroad exclusively for the purposes specified above.

DATA PROTECTION OFFICERS

To the extent of their competence, external data protection officers are appointed subjects (meant in a non-exhaustive manner) such as, professionals or service companies for business administration and management who work on behalf of our Company.

If you wish, you may receive the list and account details of the External Data Protection Officers by contacting the Data Controller, identified above.

METHODS OF PROCESSING

The data processing is carried out through automated and non-automated means, in accordance with the stated purposes and in compliance with the requirements of confidentiality and the most appropriate security measures.

We also assure you that, as established in Article 5 of the GDPR 679/2016, personal data referring to you will be processed:

- In a lawful, fair and transparent manner
- collected for specified explicit and legitimate purposes and
- subsequently processed in a manner consistent with those purposes
- adequate, relevant and limited to what is necessary for the purposes for which they are processed; accurate and, if necessary, kept up to date
- kept in a form that allows the identification of the data subjects
- processed in a manner that ensures adequate security of personal data, including protection, through appropriate technical and organizational measures, from unauthorized or unlawful processing and accidental loss, destruction, or damage.

TERM OF DATA STORAGE

All data will be stored for the time strictly necessary for the purposes for which they are processed and for the additional period required by current tax regulations.

RIGHTS OF THE DATA SUBJECT

Data subjects are granted the rights set forth in Articles 15, 16, 17, 18, 20 21 of the aforementioned EU Regulation and in particular:

- The right of access which means to informed about what personal data our Company processes
- The right to request corrections of any errors and/or omissions
- The right to obtain the erasure of the data
- The right to restrict the processing of the data

- the right of portability, which means the right to receive all personal data processed by our Company in a structured, machine-readable format
- The right to object to the inclusion of all information.

The Data subjects are also granted the right to lodge a complaint with the Privacy Protection Authority.

For acknowledgment of receipt of the Information Notice, the Client/Supplier.

San Martino di Lupari (PD), Date _____ Signature _____